

# Zulchat

## Biennial Statement for LLC's and Getting Your 2019 Tax Documents To Us

### **If Your Business is a Limited Liability Company?**

If you have a New York LLC, you are required to file a *Biennial Statement* in order to update information with the Department of State every two years. This form is not sent in the mail. It is your responsibility to go online to update the information and pay the \$9 fee every two years. Please keep in mind the Biennial Statement is different than Form IT-204-LL that we process for many of our clients. You can file and pay your Biennial statement by visiting: [https://appext20.dos.ny.gov/corp\\_ebiennial\\_public/corp\\_app.e\\_biennial.main\\_page](https://appext20.dos.ny.gov/corp_ebiennial_public/corp_app.e_biennial.main_page)

Please note, if you receive a "2019 - Biennial Statement Instruction Form" with request for \$90 payment from Workplace Compliance Services, do **NOT** mail the form back with payment as this is a scam. Instead, visit the NY website listed above to review your Biennial Statement filings.

### **How to provide us with your 2019 tax documents:**

As the 2019 tax season is now upon us, these are the best ways to provide us with copies of your 2019 tax documents:

- Scan/email to anyone in our office.
- Fax to us at (845) 758-1297.
- Use Dropbox website.
- Mail copies.
- Drop your copies off in person. We have a lockbox on the front porch if you need to drop off before or after business hours.

When providing us with your tax documents, be sure to provide us with both the taxpayer and spouse's current email addresses as we are required to email joint tax returns to both spouses.





[VISIT OUR WEBSITE](#)